

SCHOOL DISTRICT OF OKALOOSA COUNTY
OFFICE OF RISK MANAGEMENT AND SAFETY
AGREEMENT GOVERNING THE USE OF PRIVATE AUTOS FOR SCHOOL BUSINESS

Each principal shall ensure that transportation of pupils by means other than a school bus to and from regularly scheduled school activities meet the following guidelines. Multipurpose passenger vehicle(s) shall not be used to transport students (**see reverse side for explanation**).

If authorized to use my private vehicle for school business I, the undersigned, agree to the following conditions:

(1) Pupils will only be transported in approved passenger cars as defined in accordance with National Highway Traffic Safety Administration, 49 CFR Part 571, and which meet all applicable Federal Motor Vehicle Safety Standards (**see reverse side for explanation**).

(2) I will drive my automobile on school business only when I have the authorization of the school principal or his/her designee. Such authorization shall be required for each event or activity for which I provide transportation.

(3) I will maintain the required automobile liability insurance and a valid driver's license at all times while driving my automobile on school business.

(4) I, the owner of vehicles used for transporting pupils to and from school approved activities, do hereby furnish evidence to the principal that I have adequate liability insurance which meets the following minimum requirements:

- (a) The sum of not less than two hundred thousand dollars bodily injury liability resulting to any one person.
- (b) Not less than three hundred thousand dollars bodily injury liability for any one accident.
- (c) Personal Injury Protection Insurance shall not be less than ten thousand dollars per person.

(5) In the event of an accident, while the automobile is operated on school business, I will report all details of the accident to the school principal or his/her designee, as soon as possible but in no event any later than 24 hours after the accident.

(6) In the event of an accident related to school business use, I understand that the financial loss for damage to my car shall NOT be reimbursable by the District or the District Self Insurance Fund.

Signed

Name of Insurance Company

Employee/Volunteer

Policy No.: _____

Date

Expiration Date: _____

Approved:

Principal/Designee

Date

The State Board of Education Rules 6A—3.017 (10) Transportation by other means than school buses including pleasure cars which are defined as passenger cars in accordance with National Highway Traffic Safety Administration, 49 CFR Part 571, and which meet all applicable Federal Motor Vehicle Safety Standards. The key words are "transportation by other means than a school bus including pleasure cars which are passenger cars in accordance with National Highway Traffic Safety Administration."

The National Highway Traffic Safety Administration defines passenger cars as "means a motor vehicle with motive power, except a multipurpose passenger vehicle, motorcycle, or trailer, designed for carrying 10 persons or less." The question that remains is, what is a multipurpose vehicle. According to the National Highway Traffic Safety Administration a multipurpose passenger vehicle is defined as "means a motor vehicle with motive power, except a trailer, designed to carry 10 persons or less which is constructed either on a truck chassis or with special features for occasional off—road operation."

To conclude this issue you as principal should not allow transportation of school children to and from school planned activities by means other than a school bus or passenger car as defined.

Any accident that occurs where these issues are overlooked may create a severe financial burden to the school district.